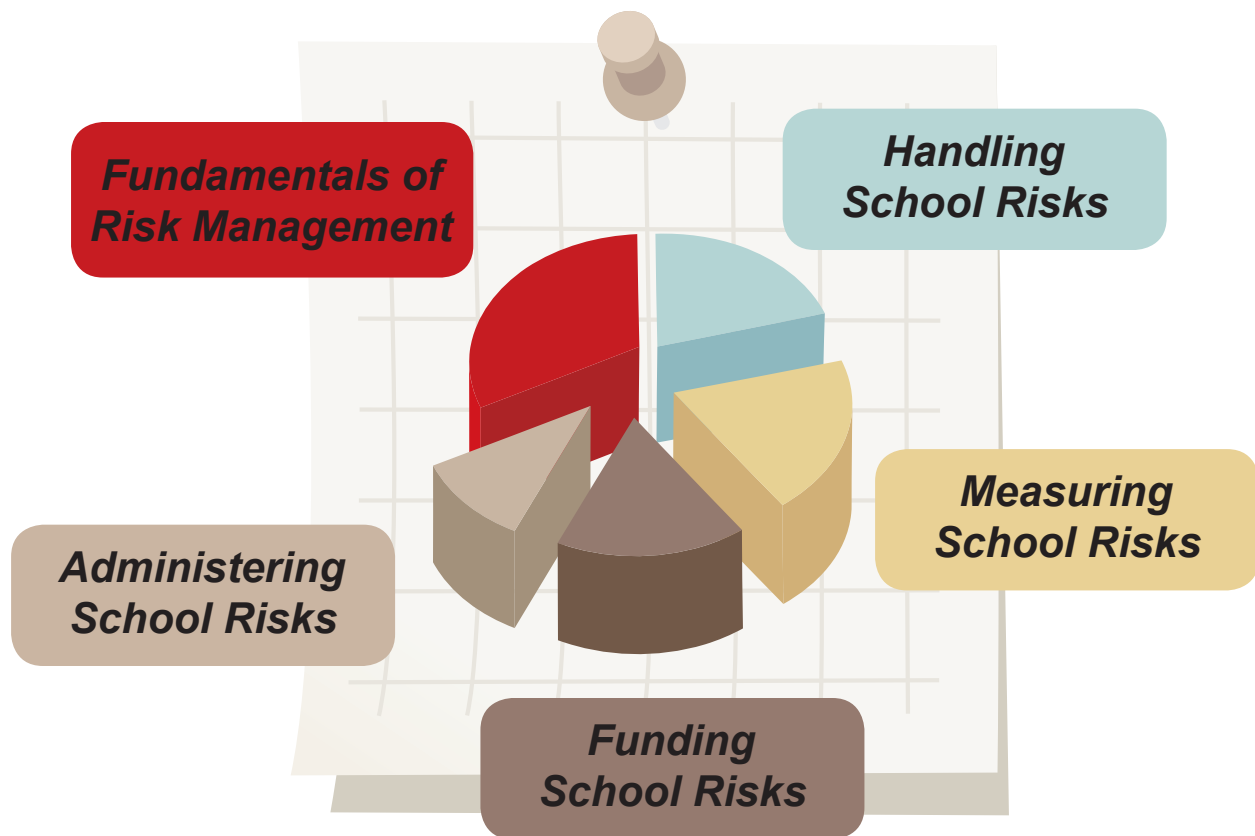




# WASBO Certified School Risk Managers Program



*Training to Protect Your School District*

Wisconsin  
Association of School  
Business Officials

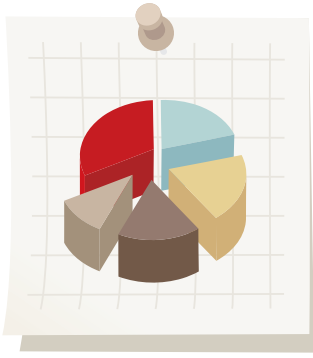
Wisconsin Association of School Business Officials  
4797 Hayes Road, Suite 101, Madison, WI 53704  
608.249.8588  
[WASBO.com/riskmanagement](http://WASBO.com/riskmanagement)

Curriculum & National  
Designation provided by



THE NATIONAL ALLIANCE  
for Insurance Education & Research





# WASBO Certified School Risk Managers Program

## *The Certified School Risk Managers Program*

CSRSM is a cohesive, unified education and designation program that builds risk management knowledge as it builds trust within the school system. Participants will attain an in-depth knowledge of the risk management process and terminology based on the philosophy and theory of school risk management. They will also learn how to better protect their schools against unplanned losses and to effectively maintain budget integrity in tough economic times by gaining proficiency in:

- Risk Identification
- Risk Analysis
- Risk Control
- Risk Financing
- Risk Administration

The CSRSM faculty consists of practicing school risk management professionals. Participants will become more efficient, knowledgeable, and better able to affect the total cost of risk impacting the budget of the school system. The CSRSM Program was developed to further the professional development of the risk management team — giving participants a competitive edge.

## **Who Should Attend**

Those employed by school districts as risk managers, employee benefits or safety coordinators, administrative, or other positions that oversee the risk management function, will benefit significantly by earning this designation. Insurance agency, brokerage, and company personnel who work with school risk managers also are encouraged to attend. Networking with other risk managers is encouraged throughout the CSRSM Program.

## **What to Expect**

CSRSM courses are intensive, concentrated learning experiences that can be applied to the workplace immediately. Participants will receive personal, expert instruction for the real-world issues of managing risks. Each one-day course is available through classroom or online instruction, and includes an optional multiple-choice examination. (Examination is required for those pursuing the designation.)

For the WASBO  
CSRSM course schedule,  
go to  
[WASBO.com/  
riskmanagement](http://WASBO.com/riskmanagement)

## *Benefits of the CSRSM Designation:*

- Affects the total cost of risk, impacting the school districts budget.
- Increases skills in identifying potential sources of loss within school operations.
- Meets the dramatically increasing demand for basic risk management knowledge in and beyond the school environment.
- Especially designed to meet the needs of school risk managers, school business officials, employee benefits and safety coordinators, and those in administrative positions that oversee the risk management function in schools.
- Improves ability to forecast loss amounts and maintain adequate reserves.
- Demonstrates professional competence through attainment of the CSRSM designation.
- Earns trust and credibility within the school system
- Provides opportunity to network with other school business officials about risk management

## The Five Courses of Study:

### Fundamentals of Risk Management

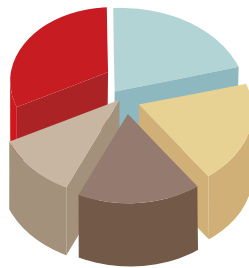
This course provides an in-depth look at the overall risk management process, delves into the identification step of the process, and examines the function of the school risk manager.

- Risk Management Function and Process
- School Risk Manager
- Identifying School Risks: Logical Classifications
- Identifying School Risks: Methods
- Gathering Loss Data

### Handling School Risks

This course studies the development of a safety and health plan, loss control fundamentals, risk control and mitigation of exposures, and managing school claims. A post-accident loss control reduction technique is included.

- Introduction to and Fundamentals of Controlling Risk
- Safety and Health Program for School Districts
- School District Exposures
- Managing School Claims



### Funding School Risks

The purpose of this course is to examine various loss funding techniques, including guaranteed cost programs, deductibles and retention programs, pools, and transferring risk through contracts.

- Introduction to Funding School Risks
- Foundations for Funding
- Options for Funding School Risks
- Reserving for School District Risks
- Finance Issues for the School Risk Manager

### Measuring School Risks

This course includes the mechanics of developing, forecasting, and trending losses to be used in determining insurance program retentions and deductibles.

- Introduction and Qualitative Analysis for School Risks
- Qualitative Risk Assessment and Loss Run Analysis
- Quantitative Analysis: Tools and Forecasting
- The Risk Analysis Process

### Administering School Risks

This course covers how a school risk manager implements and monitors the school risk management program, the risk management team, information technology, allocating costs, ethics in school risk management, and requests for proposals.

- Introduction to Administering School Risks
- The School Risk Management Team
- Communicating with the Risk Management Team
- Implementing the Risk Management Program
- Monitoring the Risk Management Program

### Comments from your peers about the CSRM Program . . .

*"I think with the five courses, it forces you to look at all aspects of a risk management program. Each time I completed a course and actually during that course I would write down things we need to check on, change or implement in our district."*

*"The information was an eye opener...one that we tend to overlook with all the other duties that consume our time in a smaller district."*

## Why CSRSM

- Protect students and faculty by managing the school district safety program.
- Learn how to better protect the district against unplanned and unforeseen losses.
- Learn how to stay within budget and maintain budget integrity.
- Lower the cost of risk and become proactive in managing risks.
- Learn how to save taxpayer dollars.
- Better understand the Workers' Compensation program.
- Learn how to better protect district assets.
- Assure compliance with laws and regulations.

## Who Should Participate

The Certified School Risk Managers Program will benefit :

- Risk Managers
- Employee Benefits Coordinators
- Safety Coordinators
- Business Managers
- Workers' Compensation Coordinator
- Human Resource Manager
- School Nurse
- Insurance Agencies
- Insurance Representatives who work with schools

### Upcoming CSRSM Offerings

#### Fundamentals of Risk Management

September 20, 2017 - Pewaukee

#### Handling School Risks

September 21, 2017 - Pewaukee

#### Measuring School Risks

October 18, 2017 - Pewaukee

#### Funding School Risks

October 19, 2017 - Pewaukee

#### Administering School Risks

November 15, 2017 - Pewaukee

## To Earn Designation

To earn designation as a CSRSM one must complete all five courses of study and pass an examination after each course. All five courses will be offered by WASBO over a one year time period. For designation through The National Alliance, one must successfully complete all five CSRSM examinations within three years from the date of the first course taken. Course fees include all course outlines and reference materials.

## Keeping Your Designation Current

The National Alliance requires each individual holding the CSRSM designation to attend one eight hour course every 12 months in order to maintain the designation. A variety of sessions may count toward this on-going certification requirement and additional information may be found at [https://www.scic.com/courses/CSRSM/ce\\_and\\_updates](https://www.scic.com/courses/CSRSM/ce_and_updates). WASBO will work with the National Alliance to provide a course each year to enable CSRSMs to meet these ongoing certification requirements.

## Earn Graduate Credit

Course credit through Viterbo University is available. To learn more how you can participate, go to: [WASBO.com/riskmanagement](http://WASBO.com/riskmanagement)



### Upcoming Update Credit Offerings

#### Workers' Compensation

November 16, 2017 - Pewaukee

#### Online Courses also available

[WASBO.com/riskmanagement](http://WASBO.com/riskmanagement)

## Questions?

Contact Kristin Hauser at [kristin.hauser@wasbo.com](mailto:kristin.hauser@wasbo.com)