School District:	Date:
Building:	
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Job Des	cription: Art Staff Date:
Building	: Room(s):
	Exits free from obstructions.
	Grounded power cords have ground prong intact. All outlets have faceplates that are not broken. Extension cords are not used in place of fixed wiring. No extension cords plugged into each other.
Commen	b Donoichoy.
Yes No N/A	No fire doors blocked open. Combustible materials not covering more than 20% of a single walls surface (50% if sprinkler protected).
General Yes No N/A O O O Commen	Classroom and storage area uncluttered and orderly. Materials are stored in stable, secure manner and do not create a hazard. t/Deficiency:

Job Describ	tion: Art Stail Date:
Building:	Room(s):
□□□ Lal	munication Ifety Data Sheet (SDS) available for all hazardous chemical in the area. bels on original chemical containers are present and not defaced. bels on secondary chemical containers are present and comply with GHS standards. nemical containers are in good condition.
Comment/De	eficiency:
Yes No N/A Ap Sa Go Go	protective Equipment expropriate disposable gloves available for chemical handling, if required. If the glasses available for hand power tool operation. The glasses are available for use with corrosive liquids, if required. The graph of th
Comment/De	enciency.

Job Des	cription: Art Staff	Date:
Building	J:	Room(s):
Safety Ec	Eyewash within 10 sec. of chemicals that may cause perma Eyewash is unobstructed and sign is visible. Eyewash is activated weekly and documented. Grinder tongue guards are not more than ½" from stone.	
Commen	nt/Deficiency:	
Ventilation Yes No N/A O O O O O O O O O O O O O O O O O O O	Jewelry/soldering contaminates are properly ventilated. Kiln ventilation is in compliance with all DSPS requirements Spray booth(s) has a face velocity of 100 fpm. Spray booth(s) has an independent exhaust system that dis building. Clay is only handled using wet methods to prevent exposur	scharges to the exterior of the
Commen	nt/Deficiency:	
Yes No NĀ	Working Surfaces Guard rails and toe-boards on all platforms above 4 feet. Guard rails are strong enough to withstand 200 lbs of force of the top rail. Non-skid strips on mezzanine stairs (not less than 3") ht/Deficiency:	applied in any direction on any part

Job Desc	cription: Band/Orchestra Staff Date:
Building	Room(s):
Egress Yes No N/A	Exit signs are unobstructed.
Commen	t/Deficiency:
Electrical Yes No N/A O O O O O O O O O O O O O O O	Grounded power cords have ground prong intact. All outlets have faceplates that are not broken. Extension cords are not used in place of fixed wiring. No extension cords plugged into each other. Outlets within six feet of water source are protected by GFCI. At least 36" clearance in front of electrical panels.
Commen	t/Deficiency:
Yes No N/A	ention/Protection
	Combustible materials not covering more than 20% of a single walls surface (50% if sprinkler protected).
	Combustible materials not attached to ceiling. Combustible materials not stored within two feet of ceiling (18" if sprinkler protected).
Commen	t/Deficiency:
General Yes No N/A □ □ □	Classroom and storage area uncluttered and orderly. Materials are stored in stable, secure manner and do not create a hazard.
Commen	t/Deficiency:
-	

Job Description: Band/Orchestra Staff	Date:
Building:	Room(s):
Personnel Protective Equipment Yes No N/A ☐ ☐ ☐ Hearing protection is available, if required.	
Comment/Deficiency:	
Walking/Working Surfaces Yes No N/A	
□ □ □ Guard rails and toe-boards on all platforms above 4 feet.	
☐ ☐ ☐ Guard rails are strong enough to withstand 200 lbs of for of the top rail.	ce applied in any direction on any part
\square \square Non-skid strips on mezzanine stairs (not less than 3").	
Comment/Deficiency:	
	•

Job Desci	ription: Custodial Staff Date:
Building:	Room(s):
	Exit lights illuminated at all times and unobstructed. Exits free from obstructions.
Comment/	Deficiency:
	Grounded power cords have ground prong intact. All outlets have faceplates that are not broken. Extension cords are not used in place of fixed wiring. No extension cords plugged into each other. Outlets within six feet of water source are protected by GFCI. At least 36" clearance in front of electrical panels. Deficiency:
Yes No N/A	ntion/Protection Fire extinguishers mounted, unobstructed, and visually inspected monthly. No fire doors blocked open. Combustible materials not stored within two feet of ceiling (18" if sprinkler protected). Combustible materials not stored in mechanical room. Combustible materials not stored in exit area. Flammable materials stored in approved cabinet.
Comment/	Deficiency:
	Storage area uncluttered and orderly. Materials are stored in stable, secure manner and do not create a hazard. Forklifts only operated by trained/certified employees. Arial lifts only operated by trained/certified employees. Deficiency:
- COMMINICALIV	Deficiency.

Job Description: Custodial Staff	Date:
Building:	Room(s):
□ □ □ Labels on original chemical cor □ □ □ Labels on secondary chemical □ □ □ Chemical containers are in good	able for all hazardous chemical in the area. ntainers are present and not defaced. containers are present and comply with GHS standards. nd condition.
 □ □ □ Acid-based toilet cleaner – Saf □ □ □ Safety glasses available for ha □ □ □ Hearing protection is available, □ □ □ Boiler Treatment – Safety gogg 	
□ □ □□ □ □□ □ □Eyewash activated weekly and□ □ □□ Eyewash is unobstructed and so	sign is visible. more than ¼" and work rest is not more than 1/8" from stone. shield, guard or attachment.

Job Desc	cription: Director of Buildings & Grounds Date:
Building	Room(s):
Bloodbor	ne Pathogens (BBP)
Yes No N/A	Using approved BBP disinfectant. Conduct training for all full and part time occupationally exposed employees before initial assignment.
Commen	t/Deficiency:
Confined Yes No N/A	Space Written Program available (entry / non-entry). Training Records available. List of Confined Space available. All Permit-Required Confined Space are labeled. Monitoring and calibration records available. Previous years permits available.
Commen	t/Deficiency:
Emergen: Yes No N/A O O O	Cy Action Plan Written Program available. Fire evacuation and severe weather routes posted Record of drills (fire, severe weather, lock-down, etc.) available.
Commen	t/Deficiency:
Environm Yes No N/A O O O O O O O O O O O O O O O O O O O	ental Compliance Asbestos Records/Emergency Plan (EPA-AHERA). Hazardous Waste storage area and disposal records (DNR). Indoor Environmental Quality (IEQ) Plan (DPI). Integrated Pest Management (IPM)-Certified applicator or licensed contractor (DATCP). Radon (EPA). Safe Drinking Water Act (SDWA) (DNR). UST Certified Operator & SARA Title III Reporting (DSPS & Wis. Emergency Planning
Commen	t/Deficiency:

Job Description: <u>Director of Buildings & Grounds</u>	Date:
Building:	Room(s):
Chemical Hygiene	
Yes № N/A Chemical Hygiene Plan available.	
□ □ □ Chemical Hygiene Officer identified.	
\square \square Chemical fume hoods tested annually.	
Comment/Deficiency:	
	t are corrosives and/or will cause permanent eye
damage and are used in such a way as t lnventory of eyewash location available.	o create spiasning.
Comment/Deficiency:	
Hazard Communication Program Yes No N/A Written Program available. Training Records available.	
□ □ □ Chemical Inventory available.	
□ □ □ Safety Data Sheets available for all haza	rdous chemicals.
Comment/Deficiency:	
Lockout/Tagout (LOTO) Program Yes No N/A	
☐ ☐ Written Program available.	
□ □ □ Training Records available.□ □ □ Periodic Inspections available.	
□ □ □ Periodic Inspections available.□ □ □ LOTO equipment available.	
□ □ □ Energy control procedures.	
Comment/Deficiency:	
Commence its interest of the control	

Job Description: Director of Buildings & Grounds		Date:
Building	:	Room(s):
	Written Program available. Training Records available. Records of noise monitoring available. List of employees enrolled in Hearing Con Employees enrolled in Hearing Conservat t/Deficiency: Protective Equipment (PPE) - Hazard Assessment has been completed Hazard Assessment includes person certif Employees (all job descriptions) have bee	for each appropriate job description. fying, dates, identification of hazards. In trained on the PPE Hazard Assessment. It e trained, demonstrated training understood, date of cals.
Commen	t/Deficiency:	
Recordke Yes No N/A O O O Commen	Outside-Contractor notification (Asbestos, Injury & Illness log filled in within 7 days of Summary of Work-Related Injuries and Illr 30 in each building (area of common posti Summary of Work-Related Injuries and Illr March 1 of each calendar year.	nesses (Form SBD-10710) posted February 1 – April

Job Description: <u>Director of Buildings & Grounds</u>	Date:	
Building:	Room(s):	
Respiratory Protection Program Yes No. N/A Do any district employees use a respirate	or? (if no, skip the root of this spotion)	
□ □ □ Do any district employees use a respirate□ □ □ Written Program available.		
☐ ☐ ☐ Medical evaluations and annual fit tests a☐ ☐ ☐ Filter replacement schedule available.	re completed.	
☐ ☐ ☐ Training records available.		
Comment/Deficiency:		
Safety Equipment		
□ □ □ Forklifts only operated by trained/certified	employees.	
□ □ □ Arial lifts only operated by trained/certifie	d employees.	
☐ ☐ ☐ Hydraulic lift/hoists are inspected.		
Comment/Deficiency:		

Job Desc	cription: F.A.C.E. Staff Date:
Building:	Room(s):
Egress Yes No N/A O O O	Exit signs are unobstructed. Exits free from obstructions. Emergency fire evacuation and severe weather routes posted.
Commen	t/Deficiency:
Electrical Yes No N/A O O O O O O O O O O O O O O O	Grounded power cords have ground prong intact. All outlets have faceplates that are not broken. Extension cords are not used in place of fixed wiring. No extension cords plugged into each other. Outlets within six feet of water source are protected by GFCI. At least 36" clearance in front of electrical panels.
Commen	/Deficiency:
Yes No N/A	Fire extinguisher mounted, unobstructed, and visually inspected monthly. No fire doors blocked open. Combustible materials not covering more than 20% of a single walls surface (50% if sprinkler protected). Combustible materials not attached to ceiling. Combustible materials not stored within two feet of ceiling (18" if sprinkler protected). Combustible materials do not cover classroom door.
General Yes No N/A U U U Comment	Classroom and storage area uncluttered and orderly. Materials are stored in stable, secure manner and do not create a hazard.
Commen	t/Deficiency:

Job Description: F.A.C.E. Staff	Date:	
Building:	Room(s):	
□ □ □ Labels on original chemica	evailable for all hazardous chemical in the area. I containers are present and not defaced. sical containers are present and comply with GHS standards. good condition.	
Comment/Deficiency:		
□ □ □ Goggles are available for u	ves available for chemical handling, if required. use with corrosive liquids, if required. use, or pads are available for oven use.	
Comment/Deficiency:		
Safety Equipment Yes No N/A Eyewash within 10 sec. of Eyewash is unobstructed a Eyewash is activated week Comment/Deficiency:	<u> </u>	

Job Description: Food Service Staff		Date:
Building:		Room(s):
	Exit lights illuminated at all times. Exit signs are unobstructed. Exits free from obstructions. /Deficiency:	
	Grounded power cords have ground All outlets have faceplates that are restrension cords are not used in plan No extension cords plugged into ea Outlets within six feet of water source At least 36" clearance in front of ele	not broken. ce of fixed wiring. ch other. ce are protected by GFCI.
Comment	/Deficiency:	
Yes No N/A	No fire doors blocked open.	
	Storage area uncluttered and orderl Materials are stored in stable, secui Deficiency:	y. e manner and do not create a hazard.

Job Description: Food Service Staff	Date:	
Building:	Room(s):	
zard Communication Safety Data Sheet (SDS) available for all hazardous chemical in the area. Labels on original chemical containers are present and not defaced. Labels on secondary chemical containers are present and comply with GHS standards. Chemical containers are in good condition. Food and chemicals are not stored together.		
Comment/Deficiency:		
Personnel Protective Equipment Yes No N/A Appropriate disposable gloves available for chemical handling. Goggles are available for use with corrosive liquids, if required. Comment/Deficiency:		
Safety Equipment Yes No N/A Eyewash within 10 sec. of chemicals that may cause permanent damage or are corrosive. Eyewash is unobstructed and sign is visible. Eyewash is activated weekly and documented. Comment/Deficiency:		

Job Desc	cription: Grounds Staff Date:	
Building:	Room(s):	
General		
Yes No N/A	Storage area uncluttered and orderly	
	Storage area uncluttered and orderly. Materials are stored in stable, secure manner and do not create a hazard.	
	Arial lifts only operated by trained/certified employees.	
Comment	t/Deficiency:	
Hazard C	communication	
Yes No N/A	Safety Data Sheet (SDS) available for all hazardous chemical in the area.	
	Labels on original chemical containers are present and not defaced.	
	Labels on secondary chemical containers are present and comply with GHS standards.	
	Chemical containers are in good condition.	
	Flammable materials stored in approved cabinet.	
	Pesticides are only used by IPM certified employees.	
	Pesticide building and turf signage posted as required.	
Comment	t/Deficiency:	
Personne Yes No N/A	el Protective Equipment	
	Appropriate disposable gloves available for chemical handling.	
	Goggles are available for use with corrosive liquids.	
	Safety glasses available for hand power tool operation, weed trimmer, leaf blower, etc.	
	Face Shield available for use with chain saw.	
	Hearing protection is available, if required.	
Comment	t/Deficiency:	
-		
Safety Eq	<u>quipment</u>	
	Eyewash within 10 sec. of chemicals that may cause permanent damage or are corrosive.	
	Eyewash is unobstructed and sign is visible.	
	Eyewash is activated weekly and documented.	
	Grinder tongue guards are not more than 1/4" from stone.	
	Grinder work rest is not more than 1/8" from stone.	
	Hand power tools have correct shield, guard or attachment.	
Comment/Deficiency:		

Job Description: Instruction Staff	Date:	
Building:	Room(s):	
Egress Yes No N/A Exit lights illuminated at all times. Exit signs are unobstructed. Exits free from obstructions. Emergency fire evacuation and seven comment/Deficiency:	ere weather routes posted.	
Electrical Yes No N/A Grounded power cords have groun All outlets have faceplates that are Extension cords are not used in plate No extension cords plugged into each Outlets within six feet of water sour At least 36" clearance in front of electrical Services 1.5	not broken. ace of fixed wiring. ach other. ace are protected by GFCI.	
Comment/Deficiency:		
□ □ □ Combustible materials not covering protected).□ □ □ □ Combustible materials not attached	vithin two feet of ceiling (18" if sprinkler protected). r classroom door.	
Hazard Communication Yes No N/A Safety Data Sheet (SDS) available for all hazardous chemical in the area. Cleaners, disinfectants, and other chemicals are not brought in from home. Labels on original chemical containers are present and not defaced. Labels on secondary chemical containers are present and comply with GHS standards. Chemical containers are in good condition. Comment/Deficiency:		



Job Description: Instruction Staff	Date:	
Building:	Room(s):	
Housekeeping Yes No N/A ☐ ☐ ☐ Classroom and storage area uncl ☐ ☐ ☐ Materials are stored in stable, see	uttered and orderly. cure manner and do not create a hazard.	
Comment/Deficiency:		
Indoor Environmental Quality (IEQ) Yes No N/A		
\square \square Unit-ventilators, supply-air, and re	turn-air vents are unobstructed.	
□ □ □ Upholstered furniture and throw re	ugs are not brought in from home.	
□ □ □ School District pet policies are be	ing followed.	
□ □ □ School District food & drink in class	ssroom policy is being followed.	
Comment/Deficiency:		

Job Description: Maintenance Staff	Date:	
Building:	Room(s):	
Egress Yes No N/A Exit lights illuminated at all times. Exit signs are unobstructed. Exits free from obstructions. Comment/Deficiency:		
Electrical Yes No N/A	not broken. ce of fixed wiring. ch other. ce are protected by GFCI. ctrical panels.	
Comment/Deficiency:		
\square \square No fire doors blocked open.	exit area.	
□ □ □ Forklifts only operated by trained/ce □ □ □ Arial lifts only operated by trained/ce	re manner and do not create a hazard. ertified employees.	
Comment/Deficiency:		

Job Description: Maintenance Staff	Date:		
Building:	Room(s):		
Hazard Communication			
□ □ □ Labels on original chemical contain □ □ □ Labels on secondary chemical con □ □ □ Chemical containers are in good co	 □ Safety Data Sheet (SDS) available for all hazardous chemical in the area. □ Labels on original chemical containers are present and not defaced. □ Labels on secondary chemical containers are present and comply with GHS standards. □ Chemical containers are in good condition. 		
Comment/Deficiency:			
☐ ☐ ☐ Face Shield available for use with € ☐ ☐ ☐ Hearing protection is available, if re	corrosive liquids. bower tool operation, weed trimmer, leaf blower, etc. chain saw.		
_	able for all types of welding/cutting.		
Comment/Deficiency:			
Safety Equipment Yes No N/A Evewash within 10 sec. of chemical	als that may cause permanent damage or are corrosive.		
 Eyewash is unobstructed and sign Eyewash is activated weekly and of the control of the contro	is visible. locumented. e than 1/4" from stone. 1/8" from stone.		
Comment/Deficiency:			
Ventilation Yes No N/A □ □ □ Local exhaust ventilation is availab □ □ □ Local exhaust ventilation provides from the breathing zone.	le for all types of welding. at least 100 fpm at the point of work and draws the air away		
Comment/Deficiency:			



Job Description: Nursing Staff Date:	
Building: Room(s):	
Bloodborne Pathogens (BBP) Plan Yes No N/A Written Exposure Control Plan available. Current Exposure Determination form available. Records of Hep. B Vaccinations/Declination available. Conduct training for all full and part time occupationally exposed employees before initial assignment. Conduct annual training for all full and part time occupationally exposed employees. Training Records (initial and annual) available. Program review conducted annually. Sharps Injury Log is maintained and available. Comment/Deficiency:	al
General Yes No N/A Classroom and storage area uncluttered and orderly. Materials are stored in stable, secure manner and do not create a hazard. Comment/Deficiency:	
Hazard Communication Yes No N/A Safety Data Sheet (SDS) available for all cleaning and disinfectant chemicals in the are Comment/Deficiency:	a.
Personnel Protective Equipment Yes No N/A Gloves, goggles, apron, and other PPE specified in the Bloodborne Pathogens Control available.	Plan are
Comment/Deficiency:	
Safety Equipment Yes No N/A Sharps container is available at each building. Red bio-hazardous waste bag is available. Approved bio-hazardous waste disposal company used. Comment/Deficiency:	

Job Description: Pool Operating	g Staff	Date:
Building:		Room(s):
Confined Space		
Pes No N/A Permit-required confine	ed spaces are properly labeled.	
Comment/Deficiency:		
Egress Yes No N/A Exit lights illuminated a Exit signs are unobstruction Exits free from obstruction	cted.	
Comment/Deficiency:		
All outlets have faceplate All outlets have faceplate Extension cords are not No extension cords plut Outlets within six feet of	have ground prong intact. ates that are not broken. It used in place of fixed wiring. It used into each other. If water source are protected by GFCI. In front of electrical panels.	
□ □ □ No fire doors blocked on □ □ □ Combustible materials	nted, unobstructed, and visually inspectopen. not stored within two feet of ceiling (18) not stored in mechanical room.	•
Comment/Deficiency:		
General Yes No N/A Storage area unclutter Materials are stored in Comment/Deficiency:	ed and orderly. stable, secure manner and do not crea	te a hazard.

Job Description: Pool Operating Staff	Date:
Building:	Room(s):
□ □ □ Chemical containers are in good co	ers are present and not defaced. ainers are present and comply with GHS standards.
Comment/Deficiency:	
Personnel Protective Equipment Yes No N/A Appropriate chemical resistant glove Goggles are available for use with comment/Deficiency:	orrosive liquids.
Safety Equipment Yes No N/A Eyewash within 10 sec. of chemical Eyewash is unobstructed and sign i Eyewash is activated weekly and do	
Comment/Deficiency:	
Ventilation Yes No N/A ☐ ☐ ☐ General exhaust ventilation is availated Comment/Deficiency:	able in the chemical storage area.

Job Description	on: Science Staff-Biology & Physical Sciences Date:
Building:	Room(s):
□□□ Exit	lights illuminated at all times. signs are unobstructed. sfree from obstructions. rgency fire evacuation and severe weather routes posted. ciency:
□□□ All o	unded power cords have ground prong intact. utlets have faceplates that are not broken. nsion cords are not used in place of fixed wiring. extension cords plugged into each other.
	ets within six feet of water source are protected by GFCI. ast 36" clearance in front of electrical panels.
Comment/Defi	
No fi	extinguisher mounted, unobstructed, and visually inspected monthly. re doors blocked open. bustible materials not covering more than 20% of a single walls surface (50% if sprinkler ected). bustible materials not attached to ceiling. bustible materials not stored within two feet of ceiling (18" if sprinkler protected). bustible materials not stored in close proximity to kiln. bustible materials do not cover classroom door.
	sroom and storage area uncluttered and orderly. erials are stored in stable, secure manner and do not create a hazard. ciency:

Job Description: Science Staff-Biology & Physical Sciences Date:		
Building: Room(s):		
	<u>Communication</u>	
Yes No N/A		
	·	
	concentration.	
	Chemical containers are in good condition.	
	Compressed gas cylinders are properly secured to cart or chained to wall.	
	Chemical inventory is available.	
	·	
	located in the storage area. Food and chemicals not stored together (usually found in refrigerator).	
	1 ood and chemicals not stored together (usually found in reinigerator).	
Commen	t/Deficiency:	
Personne	el Protective Equipment	
Yes No N/A		
	Appropriate chemical resistant gloves are available for chemical handling.	
	1	
	Heat resistant pads, mitts, or tongs are available.	
Commen	t/Deficiency:	
Safety Ed	auinment	
Yes No N/A		
	,	
	damage or are corrosive.	
	, ,	
	Eyewash and safety shower are activated weekly and documented. Universal gas shut off is accessible.	
	Gas keyed in the off position while not in use.	
	Hand power tools have correct shield, guard or attachment.	
	Tiana power tools have correct siliela, guara of attachment.	
Commen	t/Deficiency:	

Job Description: Science Stail-Biology & Physical Sciences		Date:	
Building	:	Room(s):	
Ventilatio	<u>n</u>		
Yes No N/A	Chemical fume hood exhaust average face velocity is >100	ft/min.	
	Chemical fume hood is tested annually.		
	Chemical storage room has dedicated direct exhaust to out	side.	
	Chemical storage room exhaust provides at least 6-12 air e	xchanges per hour.	
	General science room exhaust provides at least 4-8 air exc	nanges per hour.	
Commen	t/Deficiency:		
		<u> </u>	

Job Des	cription: Science Staff-Chemistry Date:		
Building	: Room(s):		
Chemica	Storage		
Yes No N/A			
	Safety Data Sheet (SDS) available for all hazardous chemical in the area. Labels on original chemical containers are present and not defaced.		
	·		
	concentration.		
	Chemical containers are in good condition.		
	Chemical inventory is updated annually and is available.		
	Proper chemical storage system used.		
	Lips on shelving units (at least 1/4").		
	Approved acid, flammable and corrosives cabinets in use.		
	Compressed gas cylinders are properly secured to cart or chained to wall.		
	Nitric acid segregated from other acids; especially acetic acid.		
	Chemicals not stored above eye-level.		
	Food and chemicals not stored together (usually found in refrigerator).		
	Emergency contact information is available in the chemical storage area.		
	Doors(s) leading to the chemical storage room are labeled with the appropriate hazard		
	classifications found within the area (i.e. corrosives, flammables, gases under pressure,		
	oxidizers, toxic, water reactive, etc.).		
Commen	t/Deficiency:		
_			
Egress Yes No N/A			
	Exit lights illuminated at all times.		
	Exit signs are unobstructed.		
	Exits free from obstructions.		
	No deadbolt locks on exit doors.		
	Emergency fire evacuation and severe weather routes posted.		
Camanaa	A/Dafiniana.u		
Commen	t/Deficiency:		
-			
Electrical			
Yes No N/A	Grounded power cords have ground prong intact.		
	All outlets have faceplates that are not broken.		
	Extension cords are not used in place of fixed wiring.		
	No extension cords plugged into each other.		
	Outlets within six feet of water source are protected by GFCI.		
	Electrical cords and wires are not damaged.		
	At least 36" clearance in front of electrical panels.		
Commen	t/Deficiency:		



Job Description: Science Staff-Chemistry Date:
Building: Room(s):
Fire Prevention/Protection
Fire extinguisher mounted, unobstructed, and visually inspected monthly. Fire blanket located in the science area. No fire doors blocked open. Combustible materials not covering more than 20% of a single walls surface (50% if sprinkler protected). Combustible materials not attached to ceiling. Combustible materials not stored within two feet of ceiling (18″ if sprinkler protected). Combustible materials not stored in close proximity to kiln. Combustible materials not cover classroom door.
Comment/Deficiency:
General Yes No N/A Classroom and storage area uncluttered and orderly. Materials are stored in stable, secure manner and do not create a hazard. Written Chemical Hygiene Plan. Comment/Deficiency:
Personnel Protective Equipment Yes No N/A Appropriate chemical resistant gloves are available for chemical handling. Goggles are available for use with corrosive or hazardous liquids. Lab coat or chemical resistant apron is available. Heat resistant pads, mitts, or tongs are available. Comment/Deficiency:
Safety Equipment Yes No N/A Eyewash and safety shower are within 10 sec. of chemicals that may cause permanent damage or are corrosive. Eyewash and safety shower are unobstructed and signs are visible. Eyewash and safety shower are activated weekly and documented. Universal gas shut off is accessible. Gas keyed in the off position while not in use. Spill kit is available (i.e. acid, base, mercury, etc.). Comment/Deficiency:



Job Des	scription: Science Staff-Chemistry Date:	
Building	g: Room(s):	
Ventilatio		
	Chemical fume hood exhaust average face velocity is >100 ft/min.	
	Chemical fume hood is tested annually.	
	Chemical storage room has dedicated direct exhaust to outside.	
	Chemical storage room exhaust provides at least 6-12 air exchanges per hour.	
	General science room exhaust provides at least 4-8 air exchanges per hour.	
Commen	ent/Deficiency:	

Job Description: Special Education Staff		Date:		
Building:		Room(s):		
Egress Yes No N/A Exit lights illuminated at all times. Exit signs are unobstructed. Exits free from obstructions. Emergency fire evacuation and severe weather routes posted.				
Comment/Deficiency:				
Electrical				
All outlets has Extension of No extension Outlets with	ower cords have groun ave faceplates that are ords are not used in pla n cords plugged into ea in six feet of water sour clearance in front of ele	not broken. uce of fixed wiring. uch other. uce are protected by GFCI.		
Comment/Deficiency:				
Fire Prevention/Protect	tion_			
Yes No N/A Fire extingui Combustible protected). Combustible Combustible	sher mounted, unobstre materials not covering materials not attached	ithin two feet of ceiling (18" if sprinkler protected).		
Comment/Deficiency:				
□ □ □ Materials are	and storage area unclut e stored in stable, secu	tered and orderly. re manner and do not create a hazard		
Comment/Deficiency:				

Job Description: Sp	ecial Education Staff	Date:
Building:		Room(s):
□ □ □ Labels on o	a Sheet (SDS) available for all haza original chemical containers are pre- secondary chemical containers are ontainers are in good condition.	
Personnel Protective Yes No N/A Gloves, gog available. Comment/Deficiency:	ggles, apron, and other PPE specif	ied in the Bloodborne Pathogens Control Plan ar
·	tainer is available. zardous waste bag is available.	

Job Description: <u>Tech. Ed. Staff-Auto Shop</u>	Date:
Building:	Room(s):
Egress Yes No N/A Exit lights illuminated at all times. Exit signs are unobstructed. Exits free from obstructions.	
Comment/Deficiency:	
Electrical Yes No N/A Grounded power cords have ground All outlets have faceplates that are no extension cords are not used in place No extension cords plugged into each Outlets within six feet of water source At least 36" clearance in front of elections.	ot broken. e of fixed wiring. th other. e are protected by GFCI.
Comment/Deficiency:	
 □ □ □ No fire doors blocked open. □ □ □ Combustible materials not stored wit □ □ □ Combustible materials not stored in approximate the combustible materials stored in approximate the combustible materials. 	
Comment/Deficiency:	
□ □ □ Fixed equipment properly secured to	e manner and do not create a hazard.

Job Description: Tech. Ed. Sta	ff-Auto Shop	Date:
Building: Room(s):		Room(s):
Hazard Communication		
Safety Data Sheet (SDS) available for all hazardous chemical in the area. Labels on original chemical containers are present and not defaced. Labels on secondary chemical containers are present and comply with GHS standards. Chemical containers are in good condition. Compressed gas cylinders are properly secured to cart or chained to wall.		
Comment/Deficiency:		
Goggles are available Safety glasses available Hearing protection is a ANSI approved welding	e gloves available for chemical for use with corrosive liquids. ble for hand power tools and fixed available, if required.	ed power tool operations etc. Ided lens available for all types of welding.
Comment/Deficiency:		
Eyewash is unobstruc Eyewash is activated to Grinder tongue guards Grinder work rest is not	c. of chemicals that may cause ted and signs are visible. weekly and documented. s are not more than 1/4" from stoot more than 1/8" from stone. and power tools have correct ships	
□ □ □ Local exhaust ventilating from the breathing zor □ □ □ Spray booth(s) has a f	ne. face velocity of 100 fpm.	relding. the point of work and draws the air away hat discharges to the exterior of the



Job Description: Tech. Ed. Staff-Auto Shop		Date:
Building	:	Room(s):
Walking/Yes No N/A	Working Surfaces	
	Guard rails and toe-boards on all platforms a	bove 4 feet.
	Guard rails are strong enough to withstand 2 of the top rail.	00 lbs of force applied in any direction on any part
	Non-skid strips on mezzanine stairs (not less	than 3").
Commen	nt/Deficiency:	

Job Des	cription: Tech. Ed. Staff-Metal Shop Date:		
Building	Room(s):		
	Grounded power cords have ground prong intact. All outlets have faceplates that are not broken. Extension cords are not used in place of fixed wiring. No extension cords plugged into each other. Outlets within six feet of water source are protected by GFCI. At least 36" clearance in front of electrical panels.		
Commen	t/Deficiency:		
Fire Prev Yes No N/A O O O O O O O O O O O O O O O O O O O			
Commen	t/Deficiency:		
General Yes No N/A O O O O O O O O O O O O O O O O O O O	Storage area uncluttered and orderly. Materials are stored in stable, secure manner and do not create a hazard. Fixed equipment properly secured to the floor or other stable surface.		
Commen	Comment/Deficiency:		

Job Desc	cription: Tech. Ed. Staff-Metal Shop Date:			
Building	: Room(s):			
Hazard Communication Yes No N/A Safety Data Sheet (SDS) available for all hazardous chemical in the area.				
	 □ Labels on original chemical containers are present and not defaced. □ Labels on secondary chemical containers are present and comply with GHS standards. □ Chemical containers are in good condition. 			
Comment/Deficiency:				
Personne Yes No N/A	el Protective Equipment			
	Appropriate disposable gloves available for chemical handling.			
	1			
	ANSI approved welding helmet with appropriately shaded lens is available for all types of welding.			
	Leather gloves and apron are available for all types of welding/cutting.			
Commen	t/Deficiency:			
Safety Ed				
	, , ,			
	,			
	Grinder work rest is not more than 1/8" from stone.			
	Fix machinery and hand power tools have correct shield, guard or attachment.			
Commen	t/Deficiency:			
Ventilatio	<u>n</u>			
	Local exhaust ventilation is available for all types of welding.			
	Local exhaust ventilation provides at least 100 fpm at the point of work and draws the air away from the breathing zone			
	All foundry and soldering work is ventilated.			
	Spray booth(s) has a face velocity of 100 fpm.			
	Spray booth(s) has an independent exhaust system that discharges to the exterior of the building.			



Job Description: Tech. Ed. Staff-Metal Shop		Date:	
Building	:	Room(s):	
Walking/	Working Surfaces		
	Guard rails and toe-boards on all platforms above	4 feet.	
	Guard rails are strong enough to withstand 200 lbs of the top rail.	of force applied in any direction on any part	
	Non-skid strips on mezzanine stairs (not less than	3").	
Commen	nt/Deficiency:		
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Job Des	cription: Tech. Ed. Staff-Wood Shop Date:			
Building	Room(s):			
Electrical Yes No N/A O O O O O O O O O O O O O O O	Grounded power cords have ground prong intact. All outlets have faceplates that are not broken. Extension cords are not used in place of fixed wiring. No extension cords plugged into each other.			
Commen	t/Deficiency:			
Fire Prev	ention/Protection			
Yes No N/A				
Comment/Deficiency:				
General Yes No N/A O O O O O O O O O O O O O O O O O O O	Storage area uncluttered and orderly. Materials are stored in stable, secure manner and do not create a hazard. Fixed equipment properly secured to the floor or other stable surface.			
Comment/Deficiency:				

Job Descrip	ption: Tech. Ed. Staff-Wood Shop Date:					
Building:	Room(s):					
	Hazard Communication					
La	Safety Data Sheet (SDS) available for all hazardous chemical in the area. Labels on original chemical containers are present and not defaced. Labels on secondary chemical containers are present and comply with GHS standards. Chemical containers are in good condition.					
Comment/D	Deficiency:					
Personnel Protective Equipment Yes No N/A Appropriate disposable gloves available for chemical handling. Goggles are available for use with corrosive liquids. Safety glasses available for hand power tools and fixed power tool operations etc. Hearing protection is available, if required.						
Comment/D	renciency.					
Safety Equipment Yes No N/A Eyewash within 10 sec. of chemicals that may cause permanent damage or are corrosive. Eyewash is unobstructed and signs are visible. Eyewash is activated weekly and documented. Grinder tongue guards are not more than ½" from stone. Grinder work rest is not more than 1/8" from stone. Fix machinery and hand power tools have correct shield, guard or attachment.						
Comment/Deficiency:						
	pray booth(s) has a face velocity of 100 fpm. pray booth(s) has an independent exhaust system that discharges to the exterior of the uilding.					
Comment/Deficiency:						

Job Description: Tech. Ed. Statt-Wood Shop		Date:	
Building	:	Room(s):	
Walking/	Working Surfaces		
	Guard rails and toe-boards on all platforms above	4 feet.	
	Guard rails are strong enough to withstand 200 lbs of the top rail.	of force applied in any direction on any part	
	Non-skid strips on mezzanine stairs (not less than	3")	
Commen	nt/Deficiency:		
•			