\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*District Letterhead\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*

Date

WASBO Executive Director
4797 Hayes Rd, Suite 202
Madison, WI 53704

Dear WASBO Executive Director,

It is my professional pleasure to write a letter of support for \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ to participate in the Wally Zastrow Leadership Academy’s 6 two day sessions in Madison, WI listed below:

Session 1: July 29-30, 2019 8am to 5pm on day one and 8am to 3pm on day two

Session 2: September 26-27, 2019 10am to 5pm on day one and 8am to 3pm on day two

Session 3: November 7-8, 2019 10am to 5pm on day one and 8am to 3pm on day two

Session 4: February 12-13, 2020 10am to 5pm on day one and 8am to 3pm on day two

Session 5: March 12-13, 2020 10am to 5pm on day one and 8am to 3pm on day two

Session 6: April 22-23, 2020 10am to 5pm on day one and 8am to 3pm on day two

I look forward to \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ regularly attending all sessions unless there is a significant extenuating circumstance that requires attendance of a specific session problematic.

Sincerely,

Supervisor’s Title