**WASBO, INC. BOARD OF DIRECTORS MEETING  
Wednesday, September 14, 2016 – 9:30 AM**  
**School Leadership Center  
4797 Hayes Rd, Madison, WI 53704**

**WASBO Vision:** *To be the most influential Wisconsin organization for state and national school business management and leadership.*

**WASBO Mission:** *To provide professional development, to foster a network of support and to advocate for funding that ensures outstanding educational opportunities for all children in Wisconsin.*

**AGENDA**

1. Introductions
2. Call to Order

III. Discussion and Action Items - 90 minutes (9:30-11AM) - Pat

1. Strategic Planning – 60 minutes  
   1. Policy Governance/Succession Planning – Leadership Team *- Pat*
2. [Results from Succession Planning Survey](http://www.wasbo.com/images/wasbo/documents/1/board/2016.06.08SuccessionPlanSurveyResults.pdf)
3. [Succession Planning Notes](http://www.wasbo.com/images/wasbo/documents/1/board/2016.06.08SucPlanRecap.pdf)

c. [Executive Director Job Description](http://www.wasbo.com/images/wasbo/documents/1/board/2016.06.08ExecutiveDirectorJobDescription.doc)

2. Monitoring Reports

1. Executive Director Monitoring Reports   
   1. [EL2.3 Treatment of Staff (Staff Compensation)](http://www.wasbo.com/images/wasbo/documents/1/board/2016.09.14MonitoringReportTreatmentOfStaff.pdf) – Woody Wiedenhoeft

i. Wisconsin School Leadership Center (WSLC) Comparable  
[ii. Midwest ASBO Survey Report](http://www.wasbo.com/images/wasbo/documents/1/board/2016.09.14MidwestASBOSurvey.xlsx)  
[iii. ASBO Executive Director Group (AEDG) Survey Report](http://www.wasbo.com/images/wasbo/documents/1/board/2016.09.14AEDG_2015SurveyResultsBinder.pdf)  
[iv. Wisconsin Non-Profit Compensation Report](http://www.wasbo.com/images/wasbo/documents/1/board/2016.09.14Wisconsin-Non-Profit-Compensation-Report-2015.pdf)  
[v. Wisconsin 2015 Report](http://www.wasbo.com/images/wasbo/documents/1/board/2016.09.14WI_2015_Report.pdf)  
[vi. Association Trends Report](http://www.wasbo.com/images/wasbo/documents/1/board/2016.09.14AssociationTrends2015Report.pdf)  
[vii. National Compensation Benefits Report](http://www.wasbo.com/images/wasbo/documents/1/board/2016.09.14NationalCompensationBenefitsReport.pdf)

2. [EL2.4 Financial Planning and Activities - Inc Financials 2015-16](http://www.wasbo.com/images/wasbo/documents/1/board/2016.09.14MonitoringReport2016.17IncFinancial.pdf)

3. [EL2.11 Professional Development - Mentorship Program](http://www.wasbo.com/images/wasbo/documents/1/board/2016.09.14MonitoringReport2016.17Mentorship.pdf) – Mary Jo Filbrandt Calling at 10am

1. [Board Monitoring Reports](http://www.wasbo.com/images/wasbo/documents/1/board/2016.09.14BoardMonitoringReport.docx) – [Board Policy Governance](http://www.wasbo.com/images/wasbo/documents/1/board/2016.04.13BoardGovPolIncSucPlan.pdf)

3. [SMART Goals pertaining to Strategic Plan](http://www.wasbo.com/images/wasbo/documents/1/board/2016.09.014SmartGoals.pdf)

B. Board Committees – 5 minutes

1. Nominating – Bob Avery

a. Begin the process earlier than December

2. Leadership Team – Pat Finnemore

a. Service Affiliate appointment for the upcoming 2017 election – Jason Demerath

C. Board Business – 25 minutes

1. Board Liaison assignments - Pat

a. [Board Duties](http://www.wasbo.com/WASBO/About_Us/Board/WASBO/About_Us/Board.aspx) - Thank you for helping in August! – [Board Article Schedule](http://www.wasbo.com/images/wasbo/documents/1/board/2016.09.14BoardArticleSchedule.pdf)

b. Leadership Development - Pat

i. [ASBO Executive Leadership Forum](http://www.wasbo.com/images/wasbo/documents/1/board/2016.09.14ASBOELFOverview.docx) – Feb 16-18, 2017 – Miami – Biscayne Bay

IV. Information, Reports & Communications — 65 minutes (11-12:05 PM)

*Forward specific questions of certain individuals to Woody who will ask that they be incorporated in their reports.*

A. External Sources – 40 minutes

1. DPI Report, Bob Soldner – 15 minutes

2. SAA Legislative Report, John Forester – 15 minutes

3. ASBO Report, Bob Avery and Woody Wiedenhoeft – 5 minutes  
 a. Eagle Institute Report – Jason Demerath

4. Communications, Woody Wiedenhoeft – 5 minutes

B. Internal Sources – 25 minutes

1. Staff report, Woody Wiedenhoeft – 20 minutes

a. WASBO Office Staff

b. Treasurer’s Report

b. Committee Reports

c. Regional Reports, Woody Wiedenhoeft and Board members – 5 minutes

2. Communications back out to Constituent Groups – 5 minutes

a. “Board Briefs” post-meeting e-mail to all members

b. [Talking Points](http://www.wasbo.com/images/wasbo/documents/1/board/2016.9_RegionalTalkingPoints.docx) (more in depth) for regionals, and other groups.

V. Consent Agenda – 5 minutes (12:05-12:10 PM)

A. Approval of [June 8, 2016 Board of Director Meeting Minutes](http://www.wasbo.com/images/wasbo/documents/1/board/2016.06.08_Minutes_Inc.docx)

B. File New Members (June 2016-Sept 1 2016)

C. Treasurer’s Report

1. Receive and File Financial Reports

a. [2015-16 YTD Profit and Loss – Balance Sheet](http://www.wasbo.com/images/wasbo/documents/1/board/2016.09INC_Fin_for_June30_2016.pdf)

D. Communications

1. [Pat Anderson Thank You (Orv Clark)](http://www.wasbo.com/images/wasbo/documents/1/board/July_2016_%20Pat_Anderson_ThankYou.pdf)  
2. [UW Superior Scholarship Thank You (Orv Clark)](http://www.wasbo.com/images/wasbo/documents/1/board/July_2016_Superior_Scholarship_Clark.pdf)  
3. [Make a Wish Thank You (Chris Valenti)](http://www.wasbo.com/images/wasbo/documents/1/board/July_2016_MakeAWish.pdf)

4. [MARC Thank You (Dyshaunn Simmons)](http://www.wasbo.com/images/wasbo/documents/1/board/July_2016_MARC_ThankYou.pdf)

VI. Next Steps/Assignments/Future Agenda Items – 10 minutes (12:10-12:20 PM)

B. [Future Meetings Schedule and Agenda Topics](http://www.wasbo.com/images/wasbo/documents/1/board/2016.17WASBO_Board_Meetings.docx) – 5 minutes

1. November 10, 2016 – Conference Call

a. 990 Approval

b. Proposed compensation

2. December 14, 2016 – Hartford Jt 1

a. Budget – approve dues and fees

b. Final Audit Approval

c. Finalize Succession Planning  
 d. Monitoring Reports

3. February 8, 2017 - Onalaska

a. Final Budget Approval

b. Select award recipients   
c. Monitoring Reports  
d. Service Affiliate appointment discussion

e. Mentorship Program

4. April 5, 2017 - Manitowoc

a. Strategic Planning

b. Board Self-Evaluation Results  
 c. Monitoring Reports

5. June 7, 2017, Madison

a. New Board Member/Officer Orientation on June 2017, afternoon/dinner

b. Incoming and Outgoing Board Meet Together

c. Committee Chair & Board Liaison Appointments *(President-Elect)*

d. Executive Director Contract  
e. Succession Planning Survey Results  
f. Monitoring Reports

VI. Meeting Evaluation – 5 minutes (12:20-12:25 PM)

Please contact the WASBO office if you cannot attend or would like to attend by conference call.