**WASBO, INC. BOARD OF DIRECTORS MEETING  
Wednesday, June 8, 2016 – 9:30 AM**  
**School Leadership Center  
4797 Hayes Rd, Madison, WI 53704**

**WASBO Vision:** *To be the most influential Wisconsin organization for state and national school business management and leadership.*

**WASBO Mission:** *To provide professional development, to foster a network of support and to advocate for funding that ensures outstanding educational opportunities for all children in Wisconsin.*

**AGENDA**

1. Introductions
2. Call to Order

II. Discussion and Action Items - 70 minutes (9:30-10:40 AM) - Bob

1. Strategic Planning – 45 minutes  
   1. [Policy Governance/Succession Planning](http://www.wasbo.com/images/wasbo/documents/1/board/2016.04.13BoardGovPolIncSucPlan.pdf) – Leadership Team *- Pat*
2. [Results from Succession Planning Survey](http://www.wasbo.com/images/wasbo/documents/1/board/2016.06.08SuccessionPlanSurveyResults.pdf)
3. [Succession Planning Notes](http://www.wasbo.com/images/wasbo/documents/1/board/2016.06.08SucPlanRecap.pdf)

2. Monitoring Reports

1. [Monitoring Report](http://www.wasbo.com/images/wasbo/documents/1/board/2016.06.08MonitoringReportJune2016.docx)
2. [Board Monitoring Report](http://www.wasbo.com/images/wasbo/documents/1/board/2016.06.08BoardMonitoringReportJune2016.docx)
3. [WASBO History Document](http://www.wasbo.com/images/wasbo/documents/1/board/WASBO_History_2016.06.xlsx)

3. Executive Director Contract

1. Executive Director [job description](http://www.wasbo.com/images/wasbo/documents/1/board/2016.06.08ExecutiveDirectorJobDescription.doc)
2. Executive Director [2016-17 contract](http://www.wasbo.com/images/wasbo/documents/1/board/2016-17.Exec_Contract_Wiedenhoeft_draft_6-03-2016.doc)
3. Executive Director [2016-17 MOU Travel](http://www.wasbo.com/images/wasbo/documents/1/board/2016.06.03.MOU_Salary-Travel_exchange_2016-17.xls)

B. Board Committees – 10 minutes

1. Constitution – Bob Avery, Bob Borch

2. Nominating – John Gahan

3. Leadership Team – Bob Avery

a. Director appointment will be Kent Ellickson - position vacated by Jim Beckmann due to Mr. Beckmann’s change in membership to Service Affiliate

C. Board Business – 15 minutes

1. Board Liaison assignments - Pat

a. [Board Duties](http://www.wasbo.com/WASBO/About_Us/Board/WASBO/About_Us/Board.aspx)

b. [Committee Board Liaisons](http://www.wasbo.com/images/wasbo/documents/1/board/2016.17_CommiteesActionTeams_BoardLiaisons.xls)

c. [Regional Board Liaisons](http://www.wasbo.com/images/wasbo/documents/1/board/2016.17_Regionals_BoardLiaisons.xls)

d. Leadership Development

III. Information, Reports & Communications — 65 minutes (10:40-11:45 AM)

*Forward specific questions of certain individuals to Woody who will ask that they be incorporated in their reports.*

A. External Sources – 40 minutes

1. DPI Report, Bob Soldner – 15 minutes

2. SAA Legislative Report, John Forester – 15 minutes

3. ASBO Report, Woody Wiedenhoeft – 5 minutes

4. Communications, Woody Wiedenhoeft – 5 minutes

B. Internal Sources – 25 minutes

1. Staff report, Woody Wiedenhoeft – 20 minutes

a. Treasurer’s Report

b. Committee Reports

c. Regional Reports, Woody Wiedenhoeft and Board members – 5 minutes

2. Communications back out to Constituent Groups – 5 minutes

a. “Board Briefs” post-meeting e-mail to all members

b. [Talking Points](http://www.wasbo.com/images/wasbo/documents/1/board/2016.06.01_RegionalTalkingPoints.docx) (more in depth) for regionals, and other groups.

IV. Consent Agenda – 5 minutes (11:45-11:50 AM)

A. Approval of [April 13, 2016 Board of Director Meeting Minutes](http://www.wasbo.com/images/wasbo/documents/1/board/2016.04.13_Minutes_Inc.docx)

B. File New Members ([April-May 2016](http://www.wasbo.com/images/wasbo/documents/1/board/2016.06.08_New_Member_List.xlsx))

C. Treasurer’s Report

1. Receive and File Financial Reports

a. [April 2016](http://www.wasbo.com/images/wasbo/documents/1/board/2016.06.08_Inc_Financials_Apr_2016.pdf)  
b. [May 2016](http://www.wasbo.com/images/wasbo/documents/1/board/2016.06.08_Inc_Financials_May_2016.pdf)

c. [YTD Profit and Loss](http://www.wasbo.com/images/wasbo/documents/1/board/2016.06.08_Inc_YTD_PandL_Through_5.31.16.pdf)

D. Communications

1. [Make a Wish](http://www.wasbo.com/images/wasbo/documents/1/board/Make_A_Wish_Thank_You.pdf)  
2. [MARC](http://www.wasbo.com/images/wasbo/documents/1/board/MARC_Recognition_Banquet.pdf)  
3. [Rock House Kids](http://www.wasbo.com/images/wasbo/documents/1/board/Rock_House_Kids_Thank_You.pdf)

4. [ASBO Jennifer Bolton Carls](http://www.wasbo.com/images/wasbo/documents/1/board/BoltonCarlsJenna_ThankYou.pdf)

V. Next Steps/Assignments/Future Agenda Items – 10 minutes (11:50 AM - noon)

B. [Future Meetings Schedule and Agenda Topics](http://www.wasbo.com/images/wasbo/documents/1/board/2016.17WASBO_Board_Meetings.docx) – 5 minutes

1. September 2016

a. Mentorship Program Update

b. ASBO Eagle Institute Update

c. Establish board meeting dates

d. Executive Director Contract  
e. ASBO Leadership Conference  
f. Monitoring Reports

2. December 2016

a. Budget – approve dues and fees

b. Final Audit Approval

c. Finalize Succession Planning  
 d. Monitoring Reports

4. February 2017

a. Final Budget Approval including Dues and Conference Fees

b. Select award recipients   
c. Monitoring Reports

5. April 2017

a. Strategic Planning

b. Board Self-Evaluation Results  
 c. Monitoring Reports

6. June 2017, Madison

a. New Board Member/Officer Orientation on June 2017, afternoon/dinner

b. Incoming and Outgoing Board Meet Together

c. Committee Chair & Board Liaison Appointments *(President-Elect)*

d. Executive Director Contract  
e. Succession Planning Results  
f. Monitoring Reports

VI. Meeting Evaluation – 5 minutes (12-12:05 PM)

Please contact the WASBO office if you cannot attend or would like to attend by conference call.